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| **PA 11** Environment and Ecosystems | Country: **Portugal** |

**REQUEST FOR REIMBURSEMENT OF TRAVEL SUPPORT**

**I. GRANTEE’s SECTION**

1. NAME OF LEGAL ENTITY: *(please type in full name of the applicant organisation)*

2. Mobile NUMBER:

3. TYPE: (*enterprise, NGO etc., please specify)*

4. ORGANISATION NUMBER (CIF):

5. Address of the organization:

6. FIELD OF ACTIVITY: *business/sector area of interest*

7. AMOUNT REQUESTED in EUR:

8. TRAVEL REPORT: see *Annex 1* (*travel documentary evidence included*)

9. FINANCIAL IDENTIFICATION FORM: *see Annex 2*

10. *De minimis* aid declaration: *see Annex 3*

**I hereby certify that all the information in this document, including its annexes, is accurate and complete.**

NAME OF LEGAL REPRESENTATIVE:

SIGNATURE: DATE:

*This reimbursement form, together with annexes 1 and 2, is to be filled in,* ***printed,******signed, dated*** *and* ***scanned to****:* maode@innovasjonnorge.no *for Innovation Norway (Icelandic, Liechtenstein and Norwegian Entities) and* *ambiente.eeagrants@sg.mate.gov.pt* *for Secretary General (Portuguese Entities) with subject* ***“PA11 – Travel Support – Request for Reimbursement”****.*

*For Portuguese applicants, the entities should also submit* ***a copy of the certificate of company status*** *issued by Trade Registry an official document (current status).*

**II. INNOVATION NORWAY’S SECTION**

 PAID IN EUR (order faxed herewith/informed by e-mail)

 REJECTED (see letter attached for reasons for rejection)

CASE HANDLER:

DATE:

SIGNATURE:

**ANNEX 1 – TRAVEL REPORT**

**NAME OF LEGAL ENTITY:**

**NAME OF PARTICIPANTS:**

**DATE OF MISSION:**

**PLACE OF MISSION:**

**BUSINESS/SECTOR AREA:**

**NAME AND CONTACT DETAILS OF PARTNERS VISITED, country visited:**

**MAIN PURPOSE OF MISSION:**

**Please fill in the area(s), which are relevant to you on the matchmaking event on Circular Economy:**

* Deposit-refund system for beverage plastic bottles,
* Prevention of marine plastic littering,
* Increase resource efficiency in the construction sector.

**Which kind of participation do you apply for?**

* For a pitch presentation (5 minutes). If so, please fill in bellow a summary.
* Establishing contacts with other participants.
* Observer.

**PITCH PRESENTATION SUMMARY:**

**…..**

**MAIN OUTCOME OF MISSION:**

**…..**

**ATTACHMENTS (documentary evidence of your travel):**

**Confirmation of completed travel from travel agent/airline Company, ticket/boarding card or similar.**

**SIGNATURE:**

**ANNEX 2 – FINANCIAL IDENTIFICATION FORM**

(Please fill in using BLOCK CAPITAL letters)

**ACCOUNT HOLDER**

**NAME OF LEGAL ENTITY:**

**VAT NUMBER:**

**BANK**

**BANK NAME:**

**BRANCH ADDRESS:**

**ACCOUNT NUMBER:**

**IBAN:**

**BIC/SWIFT:**

