

Connecting Dots – Matchmaking Seminar

Culture Programme

Arts Mobility and Audience Development

14th November 2019

Lisbon, Portugal

Fund for Bilateral Relations

Support for Travel Expenses for Participation at the
Matchmaking Seminar

1. SCOPE

The Culture Programme aims to support projects that promote social and economic development through cultural cooperation, entrepreneurship and cultural management and strengthen bilateral cooperation between Portugal and the Donor States of the EEA Grants – Iceland, Liechtenstein and Norway.

To accomplish this objective, the Portuguese Culture Programme focuses on two main areas: Coastal Cultural Heritage and Arts.

In the area of Coastal Cultural Heritage, the Programme aims to support projects for the safeguarding and rehabilitation of coastal cultural heritage and the revitalization for local communities.

The Arts component is managed by the Directorate General for the Arts (DGARTES). It will finance artistic programming projects in low-density territories of Mainland Portugal and in the Autonomous Regions of the Azores (R.A.A.) and Madeira (R.A.M.). Activities to be carried out in international partnership may also take place in the Donor Countries through bilateral cooperation.

The matchmaking meeting «Connecting Dots - Matchmaking Seminar» is organized for the Arts component of the Culture Programme.

2. PURPOSE OF THE TRAVEL SUPPORT

The Culture Programme includes one main Open Call for artistic programming projects. The Open Call was launched on the 5th September and has a submission period that runs until the 5th March, 2020. The Open Call is available on the EEA Grants Portugal website:

<https://www.eeagrants.gov.pt/en/programmes/culture/calls/connecting-dots-multidisciplinary-arts-programming-projects-call2/>

The purpose of the meeting «Connecting Dots - Matchmaking Seminar» is to discuss ideas, share experiences and knowledge and develop common goals among potential candidates for partnership and co-create eligible projects to be presented under the Open Call «Connecting Dots - Artistic Mobility and Audience Development».

In order to encourage broad participation in the «Connecting Dots - Matchmaking Seminar» event, the Culture Programme provides financial support for travels to Lisbon.

Registration for the seminar must be made through a form available on the EEA Grants Portugal website, in which you must also indicate if you wish to apply for financial support for travelling:

<https://www.eeagrants.gov.pt/en/programmes/culture/calls/connecting-dots-matchmaking-seminar/>

3. MODALITIES AND AMOUNT FOR TRAVELS SUPPORT

The overall financial amount available for this Call is € 18,000.00 (eighteen thousand Euros).

The travel support is part of the EEA Grants Bilateral Relations Fund 2014-2021. The support will be paid in the form of reimbursement after the seminar. It will be a lump sum payment to the participating entity and upon presentation of the documents provided for under point 9 of this call text.

The support will be awarded in the following amounts, according to the place of headquarters of the applicant:

- a. To entities based on the Mainland Portugal the amount of €100 (except Lisbon metropolitan area);

- b. To entities based in the Azores and Madeira Islands the amount of €150;
- c. To entities based in Iceland, Liechtenstein and Norway the sum of €500;

The entity can participate with one or more persons but the lump sum is awarded per entity and is fixed regardless of the number of representatives. The representatives will have to book their flights and accommodation as they see fit.

4. PROCEDURES FOR SUBMITTING APPLICATIONS

Applications for travel support must be submitted via the registration form for the Matchmaking Seminar available at the programme website:

<https://www.eeagrants.gov.pt/en/programmes/culture/calls/connecting-dots-matchmaking-seminar/>

The applications (the completed seminar registration form) should be sent to the following emails:

- a. Entities based in Portugal to eeagrantsculture@dgartes.pt (DGARTES);
- b. Entities based in Norway or Iceland to eeagrants@kulturradet.no (Kulturrådet - Arts Council Norway);
- c. Entities based in Liechtenstein to arnoehri@eeagrants.li (Liechtenstein Ministry of Culture).

5. ELIGIBLE APPLICANTS FOR SUPPORT

The following entities may request travel support:

- a. Private legal person (natural persons are not eligible) with headquarters in the Portugal who is active in the cultural and artistic sectors, pursuant to point 11 of the Open Call of the «Connecting Dots - Artistic Mobility and Competition and Audience Development». Municipalities located in the low density areas in Mainland Portugal and in the Azores and Madeira Islands;

- b. Artistic or cultural entities based in Iceland, Liechtenstein or Norway, whether public or private, commercial or non-commercial, and non-governmental organizations established as legal persons whose principal activity is in the cultural and creative sectors;
- c. Natural persons who are legal residents of Liechtenstein, whose principal activity is in the cultural and creative sectors.

6. DEADLINE FOR SUBMISSION OF APPLICATIONS

The deadline for submission of applications ends on: 30th October, for entities based in the Donor Countries; and 7th November for Portuguese entities.

7. SELECTION CRITERIA

The allocation of travel support is defined according to the following criteria:

- a. Correct submission of the application, namely completion of the registration form;
- b. Demonstration of an eligible project idea, in which the entity proposes to participate in the project as a promoter or as a partner;
- c. The entity participant is registered for a pitching presentation;
- d. Need to cover a broad field of artistic and cultural fields;
- e. Order of submission of applications.

8. SELECTION AND DECISION-MAKING PROCESS

The selection of applications to be supported is carried out following the criteria indicated in the previous point, within the limit of the available global funding provided for under point 3 of this Call.

Notification of travel support approval is made in writing to the entities based in the Donor Countries by 1st November, and to the entities based in Portugal by 11th November, via electronic communication by the organizations responsible for applications in each country, indicated under point 4 (DGARTES, Kulturrådet or Liechtenstein Ministry of Culture).

Participation in the seminar does not rely on receiving travel support. Any entity is welcome to participate in the seminar at their own expense.

9. PAYMENT OF FINANCIAL SUPPORT AND REPORT CONDITIONS

Support is given in the form of lump sum, reimbursed after the seminar.

The request for payment of the support must occur within 30 days after the event (*i.e.* by 14th December) and must include the following documents:

- a. Order form and trip report, which should include a brief description of the activities and partnerships developed during the event, the results achieved and future prospects of the projects, is available at:
<https://www.eeagrants.gov.pt/en/programmes/culture/calls/connecting-dots-matchmaking-seminar/>
- b. Proof of travel (e.g. digital copy of boarding pass);
- c. For Portuguese entities, a certificate attesting to the regularization before the Tax and Customs Authority and Social Security or authorization for their online consultation (NIPC DGArtes: 600.082.733 and NISS DGArtes: 2001.7946.713).

These documents must be sent to the following emails:

- For entities based in Portugal and Liechtenstein, to eeagrantsculture@dgartes.pt;
- For entities based in Iceland and Norway, to eeagrants@kulturradet.no.

Financial support is awarded and paid to the beneficiary entity and may not be paid to any representative (individual) of the entity.

10. ADDITIONAL INFORMATION

For requests for additional information or clarification, please contact:

DGArtes: eeagrantsculture@dgartes.pt.

Arts Council Norway: eeagrants@kulturradet.no.

More information available at:

<https://www.eeagrants.gov.pt/en/programmes/culture/calls/connecting-dots-matchmaking-seminar/>