Name

Company

Address

Postal Code City

Country

City, Day Month Year

**Declaration of presence**

This letter hereby states that [*participant*] participated in the bilateral initiatives in order to prepare the project [*working name of project*], to be submitted to the EEA Grants Portuguese Culture Programme – Open Call 1 “Local development through safeguarding and revitalization of coastal cultural heritage”, and provide details about the partnership contribution and expectations.

The activities were held in [*cities, country*] from [*beginning* *date*] to [*ending date*].

Yours sincerely,

…

[Name

Title

Organisation]